INSTRUCTIONS TO TAMIL NADU CANDIDATES TO FILL IN, UPLOAD RELEVANT DOCUMENTS / CERTIFICATES AND SUBMIT APPLICATIONS

1. Candidates should carefully read the Prospectus before filling up the application form online. All rows / columns in the application should be correctly and completely filled in.

2. Candidates may submit applications **online** at **www2.tanuvas.ac.in, www.tanuvas.ac.in** on or before **10.06.2019, 5:45 PM. ONLY ONLINE APPLICATION WILL BE ACCEPTED. OTHER FORMATS OF APPLICATION WILL SUMMARILY BE REJECTED.**

3. Candidates may apply for BVSc & AH and / or BTech (Food Technology / Poultry Technology / Dairy Technology) degree programmes through a single online application, provided they have paid the application / registration fees as detailed below, before submitting the application.

Degree Programmes applied	Application fee to be paid online	
	SC / SCA / ST	Other Communities
BVSc & AH	Rs.350/-	Rs.700/-
BTech Courses (Food Technology, Poultry Technology & Dairy Technology)	Rs.600/-	Rs.1200/-

4. If, for any reason (for want of more details), the candidate is not able to fill in all the required columns at a stretch, he / she may **SAVE** the application for future access. Upon saving the application, the candidate will be given a **Login ID and password** for editing the contents later and submission before the due date.

5. After filling in all the relevant columns in the application and upload necessary documents / certificates, the candidates may recheck the details provided by them before submission through **PREVIEW**.

6. **Candidates should ensure that correct amount of ONLINE APPLICATION FEE paid by using the method viz. a) Credit Card b) Debit Card c) Internet Banking and d) IMPS in the ONLINE PAYMENT GATEWAY.**
   PAYMENT BY ANY OTHER MODE WILL NOT BE ACCEPTED

7. After the online submission of application and uploading necessary documents / certificates, the candidate will receive an SMS and email that his / her application(s) is (are) submitted successfully.

8. After the receipt of this SMS / email, the candidates may take a print out of the application submitted online. Candidates not receiving the SMS / e-mail even after 48 hours post submission may contact the Admission Committee through email admission@tanuvas.org.in.

9. **No addition, deletion or alteration of any particulars relating to the application is permitted after the submission of the application.**

10. **AFTER SUBMITTING THE APPLICATION ONLINE, THE CANDIDATES SHOULD TAKE THE PRINTOUT, DULY SIGN (APPLICANT AND PARENT / GUARDIAN), ATTACH RELEVANT CERTIFICATES/ DOCUMENTS AND SEND THEM SEPARATELY FOR EACH APPLICATION BY POST / IN PERSON BEFORE THE DUE DATE.**

11. The certificates / documents include copy of HSC / CBSE / other equivalent mark sheet, copy of Transfer Certificate, copy of Community Certificate, copy of Aadhaar card, attested copies of Certificates for Special categories if required, copy of Nativity Certificate if required.

12. If the candidate has applied for more than one degree course (BVSc & AH and BTech), the downloaded online filled application along with necessary enclosures should be

placed in a **separate unfolded envelope superscribed with name of the degree programme and placed in a bigger unfolded cover and send to "The Chairman, Admission Committee (UG), Tamil Nadu Veterinary and Animal Sciences University, Madhavaram Milk Colony, Chennai - 600 051" so as to reach on or before 10.06.2019, 05.45PM.**

Applications received after the prescribed due date and time will not be considered on any account. The University will not take any responsibility for postal delays. The candidates are therefore advised to submit their applications online and send their applications sufficiently early.

13. **In case of revaluation / re-totaling in respect of qualifying examination**, the attested copy of revaluation / re-totaling mark certificate should be sent to **"The Chairman, Admission Committee (UG)"**, immediately by mentioning the application number already submitted.

14. Candidates **should ensure that correct particulars of date of birth, community, marks and nativity are furnished by him/her in the application**. On scrutiny, if any of these particulars furnished in the application are found incorrect:

    i.   He / she will forfeit the admission to the degree programme itself, no matter at what stage of the course he / she may be at that time.
    ii. He / she will be debarred from pursuing any degree programme of this University and other Universities of Tamil Nadu for a period of three years.
    iii. Legal action will be initiated against him / her for furnishing wrong information.
    iv. Admission is subject to verification of mark certificates by the Director of Government Examinations and if the mark certificate is found to be bogus, admission is liable for cancellation besides criminal action being taken.

15. **Community Certificate** is subject to verification by the District Vigilance Committee of the district concerned and if the community of the candidate is found to be untrue, admission is liable for cancellation besides criminal action being taken.

16. **No correspondence will be entertained in any form**.

Important Note

  ❖ The contents in the application form and prospectus are subject to modification or revision that may be issued from time to time by the University and Government of Tamil Nadu.